

## **WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN**

This is the provisional forward plan for the four months starting October 2019. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

**Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm. If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.**

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Leader – Cllr Neil Jory*

*Deputy Leader – Cllr Lois Samuel*

*Lead Member for Environment – Cllr Caroline Mott*

*Lead Member for Health and Wellbeing – Cllr Tony Leech*

*Lead Member for Enterprise – Cllr Ric Cheadle*

*Lead Member for Communities – Cllr Terry Pearce*

*Lead Member for Customer First – Cllr Jeff Moody*

*Lead Member for Resources and Performance – Cllr Chris Edmonds*

*Lead Member for Homes – Cllr Debo Sellis*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to [democratic.services@westdevon.gov.uk](mailto:democratic.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated**

| <b>Portfolio Area</b>          | <b>Report Title and Summary</b>  | <b>Lead Officer/ Member</b>              | <b>Documents to be considered in making decision</b>      | <b>Date of Meeting</b> | <b>Consultees and means of consultation</b>                            |
|--------------------------------|--|--|---|------------------------|--|
| Environment (Joint Local Plan) | <b>Title:</b> Supplementary Planning Documents to the JLP<br><b>Purpose of Report:</b> To seek approval to circulate the draft documents for consultation                          | Richard Grant/Cllr Mott                  | Report of Strategic Planning Manager (Joint Local Plan)   | 5 November 2019        | First consultation with Partnership Board and then all Member Workshop |
| Communities/Wellbeing          | <b>Title:</b> Partnership Funding Levels 2020/21<br><b>Purpose of the report:</b> To decide funding levels for the next three years  | Nadine Trout/ Cllr Pearce and Cllr Leech | Report of Commissioning Manager                           | 5 November 2019        |  |
| Customer First                 | <b>Title:</b> Access to Services<br><b>Purpose of the report:</b> To report on the latest position in respect of Outreach services provided by the Council                         | Nadine Trout/ Cllr Moody                 | Report of the Deputy Commissioning Manager                | 5 November 2019        |  |
| Communities/Wellbeing          | <b>Title:</b> Council Tax Reduction Scheme 2020/21<br><b>Purpose of the report:</b> It is an annual requirement for the Council to revisit its existing council tax support scheme | Issy Blake/ Cllr Pearce & Cllr Leech     | Report of Head of Housing, Revenues and Benefits Practice | 5 November 2019        |  |
| Leader & Enterprise            | <b>Title:</b> Accommodation Strategy<br><b>Purpose of report:</b> To make recommendations for a future accommodation strategy  | C Brook/ Cllr Jory and Cllr Cheadle      | Report of Head of Assets                                  | 5 November 2019        | Accommodation Strategy Working Group                                   |
| Environment (Joint Local Plan) | <b>Title:</b> Statement of Community Involvement<br><b>Purpose of Report:</b> To seek authority to go out to consultation on the Statement of Community Involvement                | Richard Grant/Cllr Mott                  | Report of Strategic Planning Manager (Joint Local Plan)   | 5 November 2019        |  |

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|----------------|---|--------------------------------|---|-----------------|--------------------------------------|
| Council        | <p><b>Title:</b> Budget Update report, including the announcement on the one-year Spending Review for 2020-21</p> <p><b>Purpose:</b> To update Members on the anticipated Government announcement on the One Year Spending Review for 2020-21</p>   | Lisa Buckle/Cllr Jory          | Report of s151 Officer                        | 5 November 2019 |                                      |
| Enterprise     | <p><b>Title:</b> Formation of a wholly owned company</p> <p><b>Purpose of Report:</b> To consider the formation of a wholly owned company to facilitate commercial activity</p>   | C Brook/ Cllr Cheadle          | Report of Head of Assets                      | 3 December 2019 |                                      |
| Council        | <p><b>Title:</b> Write Off Report for Quarter 2</p> <p><b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.</p> | Lisa Buckle/ Cllr Edmonds      | Report of s151 Officer                        | 3 December 2019 |                                      |
| Council        | <p><b>Title:</b> Revenue Budget Monitoring Quarter 2</p> <p><b>Purpose of report:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2019/20, and to provide a forecast of the year end position</p>   | Pauline Henstock/ Cllr Edmonds | Report of Head of Finance Practice            | 3 December 2019 |                                      |

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|----------------|--|-----------------------------------|---|-----------------|--------------------------------------|
| Council        | <b>Title:</b> Capital Budget Monitoring Quarter 2<br><b>Purpose of report:</b> The report advises Members of the progress on individual schemes within the approved capital programme for 2019/20, including an assessment of their financial position | Pauline Henstock/<br>Cllr Edmonds | Report of Head of Finance Practice            | 3 December 2019 |                                      |
| Council        | <b>Title:</b> Draft Revenue Budget Proposals 2020/21<br><b>Purpose:</b> To present draft budget proposals for 2020/21  | Lisa Buckle/Cllr Jory             | Report of s151 Officer                        | 3 December 2019 |                                      |
| Council        | <b>Title:</b> Draft Capital Programme Proposals 2020/21<br><b>Purpose:</b> To present draft Capital Programme Proposals for 2020/21  | Lisa Buckle/<br>Cllr Jory         | Report of s151 Officer                        | 3 December 2019 |                                      |